

SALES

SERVICE-PARTS

RENTAL

Mississippi Valley Equipment

2819 Larson St. LaCrosse, WI 54603 (608) 781-8688
www.mississippivalleyequipment.com infodesk@eq-repair.com

April 1, 2010

From Dave Huber, MVE

Re: credit accounts

TO ALL CUSTOMERS:

As times are dictate, we are forced to implement new procedures for credit accounts. While this should not effect our established regular customers, please be aware that if your account has been inactive for a long period of time we may require a new credit application.

Here are the following requirements for credit at Mississippi Valley Equipment & Repair:

- 1.** All new customers must have a credit card number on file for any same day services, sales and/or rental. The card will be pre-approved for amount of such service, sale or rent.
- 2.** All new and expired credit accounts must have an application on file and approved for the credit limit you require. 3 credit references and 1 bank reference will be required with current information available. Approval is required before any services, sales or rental can be placed on account.
- 3.** We will no longer accept checks from customers without a current credit application and approval. NO out of state checks will be accepted without approval from the bank the check is drawn on.
- 4.** NSF checks will have a \$45.00 fee added for our trouble and bank fees, and your account will be cash only.
- 5.** NSF checks not covered in 10 days will be turned over to the District or State Attorney General for action.
- 6.** Invoices not paid in full within 30 days will be charged interest daily until the balance is paid.
- 7.** Equipment repaired and not picked up after 30 days will be charged a fee for storage each month until picked up. The rate will be \$30.00 per month.
- 8.** All accounts overdue 90 days will be turned into collections and your account suspended.
- 9.** Any expense incurred by us to collect accounts, file legal documents or other legal fees will be added to your overdue balance.
- 10.** We reserve the right to add a 2.5% credit card process fee on large sales, service, or rentals totaling more than \$100.00.

By signing below you agree to all terms and conditions. If you have any questions or concerns please feel free to call or stop in to discuss this matter.

Thanks,
Credit Department
Mississippi Valley Equipment

Signature _____ **Print** _____

Company _____ **Date** _____